



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF THE REGULAR TOWN BOARD MEETING
TUESDAY, AUGUST 19, 2025 AT 6:15 PM
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI**

AGENDA

IMMEDIATELY FOLLOWING THE STORMWATER UTILITY MEETING

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL & VERIFY PUBLIC NOTICE

4. PRESENTATIONS: NONE

5. PUBLIC HEARINGS: NONE

6. PUBLIC COMMENT FORUM

Members of the public are welcome to address the Town Board. Individuals wishing to speak on any agenda item must sign in prior to the start of the meeting and may speak during the Public Comment Forum. The Public Comment Forum allows any member of the public to make their comments prior to Town Board discussion or action on an agenda related matter. Commentators must state name and address for the record. Individual comments are limited to no more than five minutes each. Once the public comment forum ends there will be no additional discussion from the audience. The Town Board may suspend this rule if deemed necessary.

7. CONSENT AGENDA

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- 7.a
 - Approval of the Minutes of the July 15, 2025 Town Board Meeting.
 - Approval of July 2025 Treasurer Statement & Approve Bills.
 - Operator's Licenses with No Applicable Violations per Town Policy.
 - Law Enforcement – Monthly/Quarterly Update on Town Law Enforcement Activities.
 - Fire, EMS & Emergency Management - Report on Fire, EMS & Emergency Management Activities.
 - Town Engineer - Update on Town Engineer Activities.
 - i. Contract A-25 Roadway Construction
 - ii. Eisenhower Drive Multi-Use Trail - TAP Grant
 - iii. Contract B-25 Oakridge Dr. and Main St. Pond Trail Paving
 - iv. Buchanan Road-Block Road Intersection - Preliminary Engineering Study
 - v. Eisenhower Drive – Culvert Replacement
 - vi. Warrant Review Items
 - Clerk/Treasurer Report on Clerk/Treasurer Activities.
 - i. Fox Cities Marathon September 21, 2025
 - Town Administrator Report on Administrative Activities.
 - i. Major Project Update
 - ii. Darboy Sanitary District Minutes

Motion to approve the consent agenda as presented

[7.15.25 Town Board MINUTES.docx](#)
[M-TB Monthly Treasurers Report and Bills for July 2025.docx](#)
[July 2025 Monthly Report.pdf](#)
[July 2025 Bills.pdf](#)
[July 2025 Deposits.pdf](#)
[July2025 Budget.pdf](#)
[July 2025 P-Card.pdf](#)
[M-TB Operator's License for Aug 2025.docx](#)
[AUGUST 2025 Operators.pdf](#)
[M-TB Monthly Law Enforcement Report July 2025.docx](#)
[Sheriff July 2025 Buchanan report.pdf](#)
[M-TB Monthly BFR July 2025.docx](#)
[July 2025 Fire-EMS Town Board Report 2025.pdf](#)
[M-TB Monthly Engineers Report August 2025.docx](#)
[Engineer's Report August.pdf](#)
[M-TB Monthly Clerk-Treasurer Report Aug 2025.docx](#)
[M-TB Monthly Administrator Report August 2025.docx](#)
[2025-07-08 Approved DSD Minutes.pdf](#)
[2025-07-22 Approved DSD Minutes.pdf](#)

8. PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION

8.a Resolution 2025-07 Rezoning W740 CTH ZZ Parcel 030006603 from AGD General Agriculture to RR Rural Residential – For Approval/Denial.

Motion to approve Resolution 2025-07

[M - Rezoning TB.docx](#)
[Resolution 2025-07 Rezoning Parcel 030006603.pdf](#)

9. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION

9.a Capital Improvement Plan (CIP) – For Approval/Denial.

Motion to approve the 2025 Capital Improvement Plan dated August 7, 2025

[M - CIP 20250819.docx](#)
[Current CIP.pdf](#)
[Proposed CIP.pdf](#)

10. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION

10.a Comprehensive Plan Update Contract – For Approval/Denial

Motion to approve the contract for the Comprehensive Plan Update with East Central Wisconsin Regional Planning Commission in the amount of \$42,650

[M - Comprehensive Plan 2050 20250819.docx](#)
[Comp Plan Contract.pdf](#)

10.b Apportionment Order for Outagamie Road – For Approval/Denial

Motion to approve the Apportionment Order with the Town of Holland regarding Outagamie Road Jurisdiction

[M - Outagamie Rd 20250819.docx](#)
[Apportionment_Order_Outagamie_Road.docx](#)

10.c Letter of Authorization for Eisenhower Bridge Engineering Study – For Approval/Denial.

Motion to approve the Letter of Authorization for Eisenhower Bridge Engineering Study

[LOA 5 - 11 - Eisenhower Drive Culvert B-44-503 - Engineering Study.pdf](#)

11. CLOSED SESSION: NONE

12. FUTURE AGENDA ITEMS – *The next regularly scheduled meeting is September 16, 2025 at 6:00 pm or immediately following the Stormwater Utility meeting. Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda.*

13. ADJOURNMENT

Other Future Meetings:

September 9, 2025 Parks Committee Meeting 5:30 p.m.

September 9, 2025 Plan Commission Meeting 7:00 p.m.

September 16, 2025 Stormwater Utility Meeting 6:00 p.m. (if needed)

Cynthia Sieracki, Clerk

Posted: August 13, 2025

Public Notice: Agendas are posted in the following locations: Town Hall bulletin board, Town website:www.townofbuchanan.org, Buchanan Festival Foods and Darboy Joint Sanitary District.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

Notice of Possible Quorum: A quorum of the Plan Commission, Board of Review, and/or Board of Appeals may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Appeals will be taken at this meeting.
